

Agenda for Sample Staff Meeting - 02/21/14

Date and time: 02/21/14 09:30 am to: 02/21/14 10:30 am

Organizer: Edwin Siebesma

Participants: wilma flintstone, Jason Bourne, James Bond

Location: Conference room "vista" 36th floor

Access meeting at: <http://app.meetingking.com/meetings/79083>

Topics

1 Update on tasks from previous meeting

2 New business department A

Note See how much more effective we are since we started using MeetingKing.

 [sales-results-after-meetingking-implementation.png](#)

2-1 Project 1

2-2 Project 2

3 New business department B

4 Closing

4-1 Summary and review new tasks

4-2 Date and time next meeting
